



## August 23, 2017 Minutes

<b>Date:</b> August 23, 2017	<b>Chair:</b> Cheryl Mathews	
<b>Start Time:</b> 3:10pm / <b>End Time:</b> 3:40pm	<b>Note-Taker:</b> Cheryl Mathews	
<b>Place:</b> Open Door Health Services		
<b>Attendance:</b> John Disher, Matt Cox, Dr. George Branham, Cheryl Mathews		
<b>1. Moment of Silence</b> <i>Honor those impacted by tobacco/Recommit to the cause/Prepare mind for successful meeting/outcomes</i>		
<b>2. Welcome &amp; Introductions</b> <i>(In the room/ Call in)</i>		
<b>3. Minutes Review Motion by:</b> 2 <sup>nd</sup>		
AGENDA ITEM	DISCUSSION	ACTION STEPS
<b>ISDH/TFC Updates</b> Cheryl	<p>-Jacey has resigned from the coalition due to personal reasons. An email from Amelia Clark was sent to members. Meridian Services, our Lead Agency will be working internally and with the state to determine next steps. Group members expressed how valuable Jacey has been to the coalition and how much she will be missed.</p> <p>-Anita was unavailable for today's meeting, but Cheryl will be in touch with her as needed with regard to going forward.</p> <p>-Public Housing Update – MHA officially passed the tobacco free campus policy, to go into effect in December. Signs are ready to be placed. Jacey reported to Cheryl that smoking cessation classes have been temporarily suspended due to low interest. More advertising/marketing will be done to increase awareness.</p>	
<b>Healthy Community Alliance</b> John	<p>Dr. Jason Arnold, DDS, is the newest HCA partner, bringing the number of partners to 97.</p> <p>John take over monitoring the Survey Monkey order form for tool kits and filling orders while we are between coordinators.</p> <p>YWCA tobacco prevention education partnership is on hold while appropriate materials are collected.</p>	

<p><b>REACH Update</b> Cheryl</p>	<p>Adrian was unable to attend the meeting but reported that the minority sub-contract was signed following revisions to the work plan.</p> <p>Reach is partnering with the Boys and Girls Club to implement Voice (youth arm of TPC in Delaware County. Adrian will be meeting with them to choose a project.</p>	
<p><b>Team Reports</b></p>		
<p><b>Promotion</b> Matt</p>	<p>No published materials since last meeting.</p> <p>John will take over administration of the Facebook page. Chris will continue to post appropriate items.</p>	
<p><b>Recruitment</b> Cheryl</p>	<p>The recruitment brochure has been redesigned and a draft has been reviewed by the team. A few errors were found and the document will be corrected and sent out for review again.</p>	
<p><b>Advocacy</b></p>	<p>No Report</p>	
<p><b>Evaluation</b></p>	<p>No report</p>	
<p><b>Meeting Schedule</b></p>	<p>Next meeting – Wednesday, September 27, 2017, 3:00 pm Open Door Health Services Community Room</p>	

**Other Notes:**