



October 25, 2017 Minutes

Date: October 25, 2017	Chair: Cheryl Mathews	
Start Time: 3:10pm / End Time: 4:10pm	Note-Taker: Cheryl Mathews	
Place: Open Door Health Services		
Attendance: Matt Cox, Leanna Cole, Sherry Riggin, Heather Lamb, Chris Spurgeon, George Branam , Anita Gaillard, Cheryl Mathews		
1. Moment of Silence <i>Honor those impacted by tobacco/Recommit to the cause/Prepare mind for successful meeting/outcomes</i>		
2. Welcome & Introductions <i>(In the room/ Call in)</i>		
3. Minutes Review Motion by: Leanna 2nd Matt		
AGENDA ITEM	DISCUSSION	ACTION STEPS
ISDH/TFC Updates Cheryl	Regarding securing a new lead agency, Cheryl reported she will meet with Bryan Ayars, CEO of ODHS immediately following the coalition meeting. She also reported that the Board of Directors of Cancer Services ECI is still interested in having the contract. Anita reported that an RFA specifically for Delaware County will be released on the website by Friday, November 3. The deadline for proposal submission is not yet finalized. It is anticipated that a fully executed contract will be ready in January 2018.	Anita Cheryl All members
Healthy Community Alliance John	Cheryl reported in John's absence that the next All Partner Meeting is Thursday, Nov. 9 from noon -1:15. A sack lunch will be provided to those who register ahead of time.	
REACH Update Cheryl	Cheryl reported in Adrian's absence. There is no new update for the partnership between Reach and the Boys and Girls Club. The B/G club has a new director and Adrian is in the process of setting up a meeting to discuss the partnership and implementation of Voice activities.	

Brainstorming	The group discussed ideas on how the coalition can continue moving forward in the interim without funding.	
Great American Smokeout	<p>-Matt stated that there will be a smoking related Ask the Expert column on Nov. 9. The GAS will be mentioned.</p> <p>-Other suggestions for media included sending to What's Happening in Del. Cty. Radio show and sending to John Carlson of the Muncie Journal. Chris will post on Facebook.</p> <p>-Cheryl distributed a Toolkit for GAS from American Cancer Society, and will send link with minutes. Partner organizations and businesses are encouraged to publicize GAS among their own employees and constituents.</p> <p>-Sherry invited a coalition member to come and present on GAS at the Nov. 6 County Commissioners meeting. Cheryl will go. If other members would like to attend they would be welcome.</p> <p>-Sherry suggested sending GAS info to the Chamber and encouraging business participation. Cheryl will contact Nancy.</p>	
Other ideas	<p>-Anita offered to have someone come to give a 15 minute presentation on the Quitline. It was agreed that this would be valuable, and could be promoted to encourage attendance. It was suggested that it should not be scheduled near the holidays if we want good attendance.</p> <p>-Heather offered to give a brief presentation on her program, and also demonstrate how she measures CO in her pregnant clients.</p>	
Promotion Matt	Matt will work on GAS promotion through media	Matt
Recruitment Cheryl	The recruitment brochures are finished. Cheryl ordered only 50 because there will need to be changes eventually. She was expecting to have them for the meeting, but they were not delivered. She will distribute to those who want them as soon as she receives them.	Cheryl

<p>Advocacy</p>	<p>-Chris continues to post on Facebook. He also has obtained our mail chimp info and can send out newsletters and announcements to our list of 600+ subscribers.</p> <p>-Anita reported that she has received info on Tobacco Free Indiana's next Advocacy Summit. She will email it to Cheryl who will send it out to the coalition.</p>	<p>Chris</p>
<p>Evaluation</p>	<p>No report</p>	
<p>Meeting Schedule</p>	<p>Next meeting – There was discussion about changing the date for the next meeting to stay away from the holidays. Cheryl will poll members about meeting either November 29 or December 6.</p>	

Other Notes: